

Artaius Company Formation, Company Secretarial and Search Services

The right partner for company services - full stop

Artaius understand that when you have a requirement to outsource company services you need to rely on an agent that can provide a fast, efficient and reliable service every time. This means your business can be assured of a competent response every time you need assistance.

A personal service and attention to detail is something that Artaius are proud to offer. Our clients will only have to deal with one person who will manage their order from start to finish.

Our team is headed by Ian Saunders who is a qualified Chartered Secretary and has 23 years experience of the company formation and secretarial fields.

Ian and his team of two act as the nominated secretary or secretarial adviser to all kinds of businesses ranging from one person owner managed enterprises to large scale multi-national companies trading on AIM. Artaius can provide services in the appointment and resignation of company officers; share transfers; board and members resolutions including the new written resolution procedures under the Companies Act 2006; changes of company name; re-registrations; increases in share capital; specialist share classes; Articles of Association and many other specialist technical areas. Many of the clients of Artaius also choose to have their registered office at our London or Stevenage addresses and thus ensure that official communications are dealt with promptly and correctly.

Artaius also specialise in providing services in the incorporating of companies of all types. Whether standard private companies limited by shares or more specialist vehicles: PLC's, Flat Management Companies, Companies Limited by Guarantee, Right to Manage Companies and Limited Liability Partnerships. Artaius are also experts in the registration of branches of overseas companies and have many contacts overseas for the incorporation of companies outside the UK. Our aim is to have any order processed within half an hour, meaning that the registration documents are sent quickly to Companies House and in most cases where the information is provided to us before noon, the company will be formed on a same day basis.

Searches on UK registered companies can usually be provided within half an hour of order and Artaius ensure that the information provided is reviewed and checked before despatch.

If you require any further information on our services please contact:

Ian Saunders on + **44 (0)20 7616 8852** or email **ian.saunders@artaius.com**

ARTAIUS LIMITED

Oxford House, Campus 6, Caxton Way, Stevenage, Hertfordshire SG1 2XD

Tel: +44 (0) 1438 758 100 Fax: +44 (0) 1438 847 150

233-237 Old Marylebone Road, London NW1 5QT

Tel: +44 (0) 20 7724 6060 Fax: +44 (0) 20 7724 6070

Email: advice@artaius.com Website: www.artaius.com